

APPALOOSA HORSE ASSOCIATION OF ALBERTA BYLAWS

ARTICLE I - NAME

- 1) The name of the association shall be the APPALOOSA HORSE ASSOCIATION OF ALBERTA. It shall be referred to hereinafter as the "ASSOCIATION".

ARTICLE II - OBJECTIVE

- 1) The objective of the ASSOCIATION shall be to co-ordinate the promotion and recognition of Appaloosa horses and their owners within the Province of Alberta. The term Appaloosa horses used within these bylaws shall refer to such registered horses as recognized by the Appaloosa Horse Club (ApHC).

To assist in the achievement of this objective the ASSOCIATION shall:

- a) promote the breeding of Appaloosa horses by maintaining a listing of Appaloosa horses available within Alberta;
- b) promote the use of Appaloosa horses by assisting with the organizing of horse events through advertising as well as other promotional means;
- c) establish and maintain a system of year end awards to recognize the achievements of members' Appaloosa horses and riders' performance at sanctioned horse events;
- d) provide a mechanism to allow Appaloosa horse owners to bring to the attention of the ApHC issues which impact on the development of the Appaloosa breed within the Province of Alberta.
- e) encourage the interest of the Alberta youth in enjoying and riding the Appaloosa through education, recognition of achievement, and development of their abilities, leadership, and teamwork..
- f) co-operate with and aid in every way possible the programs and functions of the ApHC and to uphold the policies of the ApHC.

ARTICLE III - MEMBERSHIP

1) The ASSOCIATION shall be comprised of four (4) types of members:

a) Regular Member

Any Alberta resident, who is nineteen years of age or over, as of January 1st of the current year, and who is an owner of an Appaloosa horse, or is interested in the promotion, showing, or breeding of the Appaloosa breed can, upon the payment of the prescribed membership fee, become a regular member.

b) Youth Member

Any Alberta resident, who is eighteen years of age or under, as of January 1st of the current year, and who is an owner of an Appaloosa horse, or is interested in the promotion, showing, or breeding of the Appaloosa breed can, upon the payment of the prescribed membership fee, become a youth member. Youth members shall not be eligible to vote, nor shall they be eligible to serve on the Board of Directors.

c) Non-Resident Member

Any non-Alberta resident, who is an owner of an Appaloosa horse, or is interested in the promotion, showing, or breeding of the Appaloosa breed can, upon the payment of the prescribed membership fee, become a non-resident member. Non-Resident members shall not be eligible to vote, nor shall they be eligible to serve on the Board of Directors.

d) Honorary Member

A person who is recognized to have contributed in some outstanding fashion to the promotion of the Appaloosa breed or other notable accomplishment within Alberta may be presented to the Board of Directors to be granted honorary membership. Such application shall be confirmed by way of an ordinary resolution at the Annual meeting. Honorary members shall not be eligible to vote, nor shall they be eligible to serve on the Board of Directors, unless they are also regular members of the ASSOCIATION.

Revocation of an honorary membership may also occur by way of an ordinary resolution and voted on at the Annual meeting.

2) Membership fees shall be set by the Board of Directors and confirmed by way of an ordinary resolution which shall be voted on at the Annual meeting.

3) Any member wishing to withdraw his membership from the ASSOCIATION may do so by providing written notice to the Secretary; however, there shall be no refund of membership fees.

Any member whose fees are in arrears shall have their membership automatically lapse at the expiration of three (3) months from the end of the ASSOCIATION'S fiscal year.

Any show activity conducted while the person's fees are in arrears shall not be considered for year-end points.

ARTICLE IV - BOARD OF DIRECTORS

- 1) The Board of Directors (hereinafter referred to as the "BOARD") will be composed of seven (7) positions with overlapping terms of two (2) years, so that three (3) positions are elected one (1) year and four (4) positions elected the following year. Directors shall be elected by a plurality vote.
- 2) The BOARD shall be responsible for the general operations of the ASSOCIATION.
- 3) Any regular member, in good standing, shall be eligible for election as a member of the BOARD.
- 4) A member may sit on the BOARD for a maximum of three (3) consecutive terms. Any vacancy occurring during the term of office shall be filled at the next meeting of the ASSOCIATION, provided it is stated in the notice calling the meeting.
- 5) BOARD meetings shall be called by the President as often as required, but at least once every six months.

Any four (4) members of the BOARD shall constitute a quorum.

Any meeting of the BOARD shall be called with at least ten (10) days advance notice.

At the written request of two (2) members of the BOARD, the President shall call a special meeting of the BOARD. The request must also state the nature of the business to be dealt with at the meeting.

- 6) Any complaint received in writing alleging the misconduct of one of the directors of ASSOCIATION shall be investigated to determine the validity of the complaint. The BOARD shall designate a member of the BOARD and a member at large of the ASSOCIATION to investigate the complaint and provide a written report to the BOARD. Should the director be found to be negligent in his duties to such an extent that removal from office is felt to be warranted by the BOARD he shall be terminated from the BOARD with a written rationale being provided to him at the time. The decision of the BOARD shall be unappealable.
- 7) Any director may remove himself from his position by tendering a written letter of resignation to the BOARD.
- 8) Directors shall serve without remuneration, but reasonable expenses incurred may be reimbursed when approved by the BOARD.
- 9) The directors shall be responsible for such duties and committees as assigned by the BOARD.

ARTICLE V - EXECUTIVE COMMITTEE

- 1) Immediately following each Annual Meeting, or as soon as practical, the BOARD shall meet in order to elect, from among the Directors, the President and Vice-President. They shall also appoint the Secretary, who may or may not be a Director, but shall be a member of the ASSOCIATION.
- 2) President:
The President shall be ex-officio member of all committees. He shall preside at all meetings of the ASSOCIATION and the BOARD

The President, or his designate, shall be the official spokesman for the ASSOCIATION.
- 3) Vice-President:
The Vice-President shall fulfill the duties of the President in his absence.
- 4) Secretary:
The Secretary shall attend all meetings of the ASSOCIATION and BOARD and be responsible for taking and keeping the minutes of all meetings of the ASSOCIATION and BOARD. He shall have charge of all correspondence relating to the ASSOCIATION and prepare such correspondence as directed by the BOARD. The Secretary shall maintain a current listing of active members' names and addresses. He shall collect membership fees for deposit in the ASSOCIATION account.

ARTICLE VI - MEETINGS

- 1) The ASSOCIATION shall hold an Annual meeting on or before November 30th of each year. At this meeting, an election will be held to replace the Directors whose terms of office are expiring.
- 2) General meetings of the ASSOCIATION may be called at any time by the Secretary upon the instructions of the President, or the BOARD.
- 3) Written notice of all meetings shall be mailed to the last known address of all members in good standing at least ten (10) days before the meeting is to be held.
- 4) One third (1/3) or twelve (12) regular members in good standing, whichever is the lesser, shall constitute a quorum at any meeting of the ASSOCIATION.
- 5) Any regular member in good standing shall have the right to vote at any meeting of the ASSOCIATION. All voting must be done in person.
- 6) At the written request (filed with the President or Secretary) of a group of members in good standing, equal to at least 5% of the total membership of the ASSOCIATION, the President shall forthwith call a Special meeting of the ASSOCIATION.

Notice for the Special meeting shall include a description of the business to be considered at the meeting.

ARTICLE VII - COMMITTEES

- 1) The following Standing Committees are established in the ASSOCIATION:
 - a) Youth: Responsible for the development and promotion of the ASSOCIATION youth members and activities.
 - b) Awards: Responsible for the development and maintenance of a program of awards in recognition of the activities of the ASSOCIATION members.
 - c) Sales/Marketing: Responsible for the development of sales and marketing opportunities for the ASSOCIATION members.
 - d) Promotion: Responsible for the promotion of the Appaloosa Horse, the ASSOCIATION, and the ASSOCIATION activities, where not specifically delegated to another committee.
 - e) Social: Responsible for all social activities of the ASSOCIATION.
 - f) Shows: Responsible for the organization of horse shows run by the ASSOCIATION and for the promotion of all ApHC shows in Alberta.
 - g) Fund Raising: Responsible for identification and organization of fund raising activities for the ASSOCIATION.
 - h) Finance: Responsible for the supervision of the ASSOCIATION finances and for the planning of the utilization of the ASSOCIATION funds. The Director responsible for the Finance committee shall serve as Treasurer of the ASSOCIATION.
 - i) Education: Responsible for the identification of the horse-related education needs of the ASSOCIATION members, and for the organization of activities to meet those needs.
- 2) Other Committees may be created by the BOARD, on an annual basis, as required.

ARTICLE VIII - FINANCES

- 1) The fiscal year of the ASSOCIATION shall be November 1st to October 31st.
- 2) The financial records of the ASSOCIATION shall be audited by a duly qualified accountant or by two members of the ASSOCIATION, not on the BOARD, duly appointed for that purpose at the Annual meeting. A complete statement of financial standing of the ASSOCIATION shall be submitted to the membership at the Annual meeting.
- 3) The financial records of the ASSOCIATION may be reviewed by any member, provided that reasonable notice and arranging a satisfactory time is made with the person in charge of the records.
- 4) For the purpose of carrying out its stated objectives, the ASSOCIATION may borrow money in such a manner as it feels is appropriate. The borrowing of money shall only occur after a majority vote of the membership is obtained approving this resolution at an Annual meeting, General meeting, or a Special meeting.
- 5) The signing authorities of the ASSOCIATION shall be the following: President, Vice-President, and Treasurer. Should the Treasurer also be serving as President or Vice-President, then the third signing authority may be any other director. All cheques of the ASSOCIATION shall be signed by any two of the signing authorities, one of whom should be the Treasurer.

ARTICLE IX - AMENDMENTS

These bylaws can only be amended or rescinded by a special resolution of the members.
(Special Resolution is defined in Section 1 (d) of the Societies Act.)

ARTICLE X - PARLIAMENTARY AUTHORITY

All meetings of the ASSOCIATION, including meetings of the BOARD, shall be carried out in accordance with Robert's Rules of Order, in so far as they do not conflict with any provisions of these bylaws.

ARTICLE XI - NUMBER AND GENDER

Where appropriate in these by-laws, the masculine shall be taken to mean the feminine and the singular taken to mean the plural.